

REGULAR CITY COUNCIL MEETING
JANUARY 4, 2011
7:00 P.M.
ROYALTON CITY CENTER

Oath of Office

Mayor: Andrea Lauer
Council Members: Al Libke
Rob Haberman

Call to Order/Attendance

Mayor Lauer called the Regular City Council meeting to order. The pledge of allegiance was said. On roll call members present were: Lauer, Libke, Haberman and Verley. Absent: Klosowski

People present: Liz Verley, Morrison County Record; Tim Majaski, Planning and Zoning; Adam Gunderson, Police Chief; Michelle Stevens, Deputy Clerk; and Carol Madsen, City Clerk.

Minutes/Agenda

Haberman moved to approve the minutes of the Regular City Council meeting on December 7, 2010, 2nd by Libke. Put to a vote with all members voting aye. Motion carried.

Libke added three discussion items and Lauer added one discussion item and one action item to the agenda and removed item #20.

Public Forum

None

Department Reports

City Office
Police Department
Public Works.

2011 Fire Department Officers

Libke made a motion to approve the 2011 Fire Department Officers as follows:

Chief	Tracy Brolin
Asst. Chief	Gene Binkley
Captain	Bill Gutzkow
Captain	Duane Bursey
Secretary	Marvin Yackel

2nd by Haberman, Put to vote with all members voting aye. Motion carried.

2011 Response Officers

Verley made a motion to approve the First Response Officers for 2011 as follows:

President	Karen Dubbin
Vice President	Duane Bursey
Secretary/Treasurer	Becky Yackel
Training Officer	Sue Oelrich

2nd by Libke. Put to a vote with all members voting aye. Motion carried.

North Ivy Street

Dr. Jon Ellerbusch, Royalton Schools Superintendent requested to change the traffic regulations on North Ivy Street to a one-way street with traffic moving west, no parking on the south side, have a "bus loading zone only" from North Driftwood Street to the doors on the south side of the school building, and to create "10 minute parking" on the remaining part of North Ivy Street for people to drop off or pick up children.

Verley moved to approve the changes to the traffic regulations on North Ivy Street, effective when the signage is in place, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Gambling Permit for PTO

Libke moved to acknowledge with no waiting period the gambling permit application for the Royalton Elementary Parent Teacher Organization, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

2011 Fee Schedule

The proposed 2011 Fee Schedule was reviewed with the new updated fees on it. Verley moved to adopt Resolution 1-4-11-3, a Resolution approving the 2011 Fee Schedule, as set by the Council, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

2011 Appointments

Mayor Lauer made the 2011 appointments. They are:

Mayor Pro- Tem	Libke
Sewer & Water	Libke & Verley
Streets & Lights	Klosowski, Verley & RPD
Weed Inspectors	Lauer & Public Works
Civil Defense Director	RPD & RFD Chiefs & First Response President
Chief of Police Supervisor	Lauer
Fire Dept. Supervisor	Libke & Lauer
Public Works Supervisor	Verley
City Clerk Supervisor	Libke
Senior/Community Center	Haberman
Rev. Loan Fund (RLF)	Lauer & Haberman
Finance & Budget	Lauer & Dept. Heads
City Engineer Supervisor	Libke & Lauer
Museum Supervisor	Klosowski & Haberman
Depository	Pine Country Bank
Legal Newspaper	Morrison County Record
Board of Review	Verley, Libke & Lauer
Fire Relief Assoc.	Lauer & Klosowski

Libke moved to approve the 2011 appointments as presented, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Electronic Fund Transfers for 2011 – Resolution 1-4-11-1

Libke moved to adopt Resolution 1-4-11-1, a resolution adopting a policy for “Allowing Transfer of Electronic Funds” for 2011, 2nd by Haberman, Put to a vote with all members voting aye. Motion carried.

Handwritten & Computer Generated Checks for 2011- Resolution 1-4-11-2

Haberman moved to adopt Resolution 1-4-11-2, a resolution adopting a policy for “Allowing Hand Written and Computer Generated Checks” for 2011, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Mileage Rate for 2011

Haberman moved to approve the mileage rate for 2011 at 47¢/mile, 2nd by Libke. Put to a vote with all members voting aye. Motion carried.

2011 Local Board of Review

Libke moved to approve Tuesday, May 10, 2011 at 11:00 a.m. as the Local Board of Review, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Mutual Aid Agreement with the City of Rice

Mayor Lauer reviewed the proposed Mutual Aid Agreement with the City of Rice. Their city attorney, John Koch, who is also Royalton's City Attorney, reviewed it and made some minor changes. Libke moved to approve the Mutual Aid Agreement with the City of Rice, effective Jan. 15, 2011, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Government Procedures Training

Verley moved to approve the City government training with the City of Rice 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Lift Station #4

Verley tabled this issue until the Jan. 18, 2011 City Council planning meeting when he has more information on the problems.

Snowmobile on Sidewalk

Mayor Lauer reported on problems with snowmobiles on the sidewalks. Haberman suggested signage be put up along Centre Street stating “No Snowmobiles on Sidewalks or yards”. Haberman will contact the snowmobile club to see if they will help with the signage.

MC Animal Humane Society Impound Agreement for 2011

Libke moved to approve the MC Animal Humane Society Impound Agreement for 2011, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Special Planning Meeting Date

Verley moved to hold a special planning meeting, on Jan. 18, 2011 at 6:00 p.m., 2nd by Libke. Put to a vote with all members voting aye. Motion carried.

Planning & Zoning

Ordinance No. 31 – Tabled until the Feb. 8, 2011 City Council Meeting.

Ordinance No. 4 – Will be placed on the Feb. 8, 2011 City Council meeting agenda for public comment.

Agenda Additions

Libke – Reported on City Clerk, Carol Madsen’s performance review.

Goals for Madsen are to continue to look into electronic record keeping and to research the use of credit/debit cards.

Lauer - Reported she had a request to salt/sand the Catholic Church parking lot the other day. She explained that she suggested they contact a private business and explained to them that this is not a city service.

Lauer – Requested approval to attend a Clean Energy Resource seminar at a cost of \$50.00. Libke moved to approve Mayor Lauer to attend the Feb. 10, 2011 seminar at a cost of \$50.00, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Bills

Libke moved to pay all bills, voucher no.’s 30053 – 30099, in the amount of \$47,927.19, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Adjournment

Verley moved to adjourn at 8:30 p.m., 2nd by Libke. Put to a vote with all members voting aye. Motion carried.

Clerk/Treasurer