

REGULAR CITY COUNCIL MEETING
JUNE 7, 2011
7:00 P.M.
ROYALTON CITY CENTER

Call to Order/Attendance

Mayor Lauer called the Regular City Council meeting to order. The pledge of allegiance was said. On roll call members present were: Lauer, Libke, Haberman, and Verley.

People present: Terry Lehrke, Morrison County Record; Tim Majaski, Planning & Zoning; Denny Cekalla; Tracy Brolin, Fire Chief; Todd Randall; Bonny Johannes; Travis Blais; Ben Pekarek; Tom Quinlan; Jim Benusa; David Drown, David Drown Associates; Bruce Retka, Tree Board; Adam Gunderson, Police Chief; and Carol Madsen, City Clerk.

City Council Vacancy

Verley moved to appoint Al Doty to fulfill the Council seat of Jake Klosowski, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Carol Madsen, City Clerk, administered the Oath of Office for Al Doty and he then took his seat with the Council.

Minutes/Agenda

Libke moved to approve the minutes of the Regular City Council meeting on May 10, 2011, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Verley added 1 action item and Lauer added 1 discussion item to the agenda.

Public Forum

None

Department Reports

Police Department

City Office-

Public Works – The sewer cleaning quotes were reviewed. Verley moved to hire Ritter & Ritter to clean 5000' of sewer at a cost of 98¢ per foot, for a total cost of \$4,900.00, 2nd by Libke. Put to a vote with all members voting aye. Motion carried.

1st Response – Libke moved to approve Jacob Walters, Mary Kay Magoon, Elizabeth Gerads, Molly Kampa, Ben Pekarek, Mark Volk, Sarah Plumski, and Nathan Bellefeuille as 1st Responders contingent on physical, background check and completion of training, 2nd by Doty. Put to a vote with all members voting aye. Motion carried.

Fire Dept. – Tracy Brolin, Fire Chief, reported the City received a “Staffing for Adequate Fire and Emergency Response” (SAFER) grant from FEMA in the amount of \$16,767.00.

Verley moved to approve the purchase of 33 white dress shirts for the Fire Department for m KEEPERS Inc. in the amount of \$1,354.08, and 35 denim and 35 polo shirts from JK Sports for a total of \$1890.00, 2nd by Libke. Put to a vote with all members voting aye. Motion carried.

Public Hearings

Mayor Lauer recessed the Regular City Council meeting and called to order the Public Hearing to consider the rezoning request from Mike Roach, to re-zone lot 1 of block 1, lots 1-4 and lots 6-9 of block 2 and lots 1-6 of block 3 of 2nd Addition to Plattewood.

Mike Roach reviewed the project. He stated there is no market for single family homes so they are planning on building two 3 bedroom twin homes to start and more if they sell. Public concerns and comments were received from Travis Blais, Ben Pakarek, Tom Quinlan and Denny Cekalla.

Libke moved to adjourn the Public Hearing at 7:55 pm, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Mayor Lauer called the Regular City Council meeting back to order.

Tim Majaski reported the Planning and Zoning Commission recommended approval of the re-zoning.

Libke moved to rezone lots 6-8 of block 2, and lots 1-6 of block 3 of 2nd Addition to Plattewood, from R-1 to R-2, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Updates

Schwartz Property
Annual Yard Inspections

Fire Calls

Billing city residents for Fire calls was discussed. No action taken.

Finance

David Drown, David Drown & Associates, reviewed the Debt Service Comparison on the G.O. Disposal System Refunding Bonds of 2011 (The Waste Water Treatment Facility Expansion). Council will take under consideration and placed it on the July 5, 2011 agenda.

Animal Permits

Haberman moved to approve animal permits for Todd Randall, Theresia Sutton, Brian & Missy Erickson, and Wayne Harrison, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Tree Board

Bruce Retka reported Roylton has been selected by the University of MN agricultural Dept. for a 2 year Community Preparedness Project.

Retka requested approval to add Becky Yackel as a member of the Tree Board. Libke moved to appoint Becky Yackel as a member of the Tree Board, 2nd by Doty. Put to a vote with all members voting aye. Motion carried.

Request For Proposals

Libke moved to solicit Request For Proposals for a City Attorney and a City Auditor with the proposals to be submitted by noon on July 14, 2011, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Policies

The proposed amendments to the Personnel Policy were reviewed. Changes will be made and placed on the July 5, 2011 agenda.

Website

Deputy Clerk Michelle Stevens reported after reviewing the website RFP's, she recommends Gov Office Web Solutions. She feels it the best fit for the needs of the City of Royalton. Libke moved to accept the RFP from Gov Office and enter into a contract with them for the City website at a cost of \$3,225.00, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Industrial Park

Mayor Lauer presented the proposed Industrial Park policy. Council will review and was placed on the July 5, 2011 agenda.

City Performance Measures – MN State Auditor

Verley moved to direct the City Clerk to send out a survey to help measure the performance of City services for the "Council on Local Results and Innovation" program, 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Planning & Zoning

Majaski, Planning & Zoning Chairman, requested the Council call for a public hearing for the proposed Flood Plain Ordinance #15.02. Haberman moved to hold a public hearing on July 5, 2011 at 7:15 pm, at the Regular City Council meeting, 2nd by Doty. Put to a vote with all members voting aye. Motion carried.

Discussion on how to repair 2nd and 3rd Streets North near Highway 10 took place. The City Engineer, Les Mateffy, will be contacted to put proposals together.

Added Agenda Items

Lauer reported the City is applying for a FEMA grant for civil defense sirens.

Bills

Libke moved to pay all bills, voucher no.'s 30273– 30329 in the amount of \$57,949.19, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

Adjournment

Verley moved to adjourn at 10:03 p.m., 2nd by Haberman. Put to a vote with all members voting aye. Motion carried.

Carol Madsen, Clerk/Treasurer