

REGULAR CITY COUNCIL MEETING  
SEPTEMBER 2, 2014  
7:00 P.M.  
ROYALTON CITY CENTER

**Call to Order/Attendance**

Mayor Lauer called the Regular City Council meeting to order. The pledge of allegiance was said. On roll call members present were: Lauer, Libke, Verley, Walberg, and Zimny.

People present: Jennifer Zeitler, Morrison County Record; LeRoy Krueger; Kelly Warzecha; Nancy Scott, Bldg. Inspector; Bonny Carlson, MN Power; Tim Borgheiinck; Duane Bursey, Fire Chief; Travis Blais, Fire Relief Assoc.; Lee Popp, Public Works; Scott Kalis; Tim Majaski, Planning and Zoning; Adam Gunderson, Police Chief; and Carol Madsen, City Clerk/Treasurer.

**Minutes**

Libke moved to approve the minutes of the Regular City Council meeting on August 5, 2014, 2nd by Verley. Put to a vote with all members voting aye. Motion carried.

**Added Agenda Items**

**Public Forum**

Scott Kalis, Scotties Log Bar, requested approval to close off a portion of South Birch Street for an event on September 13, 2015. Verley moved to close off South Birch Street from East Centre Street to the alley, from 8:00 am to Midnight, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

**Department Reports**

*Public Works* – General report submitted. Deputy Clerk, Stevens reported on the progress of the Water Conservation Plan required by the DNR for the Well #4 project.

*City Office* – General report submitted

*Fire & Rescue* – General report submitted.

Libke moved to accept the Fire Relief Association report, Form SC-13 and Form MBW-13 Pension Plan, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

Travis Blais requested the 2% state aid for the year. The clerk reported the City has not received it yet, but will forward it to the Fire Relief Association as soon as it comes in.

Fire Chief, Duane Bursey requested a pay increase for the Fire Department Officers. Mayor Lauer requested that some research be done as to what other cities of similar size pay their fire department officers.

Libke moved to approve the pump repairs to fire truck #1101 at a cost of \$6,250.00, with funding to come out of the Truck and Equipment Fund, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

Libke move to approve the quote from M&T Fire and Safety for a 4-Gas Meter in the amount of \$2,093.00, to be cost shared with the Public Works department, 2<sup>nd</sup> by Zimny. Put to a vote with all members voting aye. Motion carried.

Libke reviewed the quotes for a generator for the fire department. Libke moved to purchase a Honda 3000 generator at a cost up to \$2000, with funding to come from the Truck & Equipment fund, 2<sup>nd</sup> by Zimny. Put to a vote with all members voting aye. Motion carried.

Rescue Squad – No report submitted.

*Police Department* – General report submitted.

Tree Board – Verley approved the request for up to two tree board members attend the U of M Fall Forestry Workshop at a cost of \$80.00 per person, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

Bikes & Trails – No report submitted.

### **Minnesota Power**

Bonnie Carlson, Manager of Minnesota Power Hydro Operations, presented a plaque to the City of Royalton as a Rededication to Service because Royalton is the home of Blanchard Dam which is one of eleven hydro-power stations in Minnesota.

Mayor Lauer reported that Minnesota Power is offering two pilot Community Energy Challenges to Minnesota Power customers as a way to raise awareness about energy conservation programs. The City of Royalton has been asked to participate in this challenge. Verley moved to have the City participate the Community Energy Challenge sponsored by Minnesota Power, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

### **Public Hearing for the Proposed Amendments to Ordinance #44**

Mayor Lauer recessed the Regular City Council meeting at 7:47 pm and opened the public hearing to consider the proposed amendments to Ordinance #44.

Majaski, Planning & Zoning Chairman, reviewed the amendments to the Rental Housing Maintenance Ordinance #44.

Nancy Scott, Building Official, reviewed the International Property Maintenance Code.

No public comment.

Zimny moved to adjourn the public hearing at 8:04 pm, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

Mayor Lauer called the Regular City Council meeting back to order.

Verley moved to approve the amendments to the Rental Housing Maintenance Ordinance #44, to include the current International Property Maintenance Code, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

### **Public Hearing for the Proposed Outdoor Lighting Ordinance #51**

Mayor Lauer recessed the Regular City Council meeting at 8:07 pm and opened the public hearing to consider the proposed Outdoor Lighting Ordinance #51.

Majaski, Planning & Zoning Chairman, reviewed the proposed Outdoor Lighting Ordinance #51.

No public comment.

Libke moved to adjourn the public hearing at 8:10 pm, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

Mayor Lauer called the Regular City Council meeting back to order.

Libke moved to adopt the Outdoor Lighting Ordinance #51, with the changing the word "led" to "LED", 2<sup>nd</sup> by Zimny. Put to a vote with all members voting aye. Motion carried.

### **Animal Permit**

Libke moved to approve the animal permit for Tim Borgheiinck at 409 E Centre Street for 7 rabbits and 3 hens, for 9 months, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

### **2015 Proposed Budget & Levy**

Verley moved to adopt Resolution 9-2-14-1, a resolution approving the proposed 2014 tax levy of \$229,630.00 2<sup>nd</sup> by Zimny. Put to a vote with all members voting aye. Motion carried.

Walberg moved to adopt Resolution 9-2-14-2, a resolution approving the proposed 2014 budget with Revenues of \$1,086,543.00 and Expenses of \$1,097,171.00, 2<sup>nd</sup> by Libke. Put to a vote with all members voting aye. Motion carried.

Libke moved to hold the public meeting for the 2014 proposed budget and tax levy on December 2, 2014 at 7:15 p.m. at the Regular City Council meeting, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

### **Election Judges – Primary and General Elections**

Libke made a motion to adopt Resolution 9-2-14-3, a Resolution appointing Penny Zimny as Head Election Judge and Connie Anderson, Jennifer Zeitler, Joyce Mester, Bernie Haldenwanger and Mary Snyder as the election judges for the November 4, 2014 general election, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

### **Picnic Tables Purchase**

The Council reviewed the three quotes received for Picnic Tables at the Splash Park. Zimny moved to accept the quote from Royalton Lumber for 5 picnic tables at a cost of \$210.00 each, 2<sup>nd</sup> by Walberg. Put to a vote with all members voting aye. Motion carried.

### **Planning & Zoning – Tim Majaski, Planning & Zoning Chairman**

Majaski presented the final draft of the Tobacco Ordinance #4, with the proposed amendments.

Libke moved to hold a Public Hearing for the amendments to the Tobacco Ordinance #4 on October 7, 2014 at the Regular City Council meeting at 7:15 pm, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

Zimny moved to hold a Public Hearing to consider the variance request from Keith Majaski, 120 No. Hickory Street, to add four feet onto an existing garage, October 7, 2014 at the Regular City Council meeting at 7:30 pm, 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

**Added Agenda Items**

Verley suggested the City look into some window tint for the Council Chambers windows.

Verley asked the staff to look into water filters for the drinking water in lieu of purchasing bottled water.

Mayor Lauer reminded the Council of the upcoming Board of Review training. Walberg, Zimny and Verley should attend. They will let staff know if they can attend the training so they can get registered.

**Bills**

Walberg moved to pay all bills; voucher no.'s 32592 – 32637, in the amount of \$38,677.40, 2<sup>nd</sup> by Libke. Put to a vote with all members voting aye. Motion carried.

**Adjournment**

Zimny moved to adjourn at 8:47 p.m., 2<sup>nd</sup> by Verley. Put to a vote with all members voting aye. Motion carried.

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City Clerk/Treasurer, Carol Madsen